

SafetyWorks! Classes for Spring 2004

Course Level = 1. For people new to safety and health 2. Working knowledge of OSHA standards needed 3. For managers or supervisors

Course Level	Class Description	Length	Date(s)	Time	Location	Course Code
1	30-Hour Construction Safety Training- This 5-day course introduces people new to construction safety to the OSHA standards for construction (29 CFR 1926). You will learn basic information about many of the OSHA construction standards. People who complete all 5 days receive OSHA 30-hour construction course completion cards.	5 days	Feb. 10, 17, 24, Mar. 2, 9 Feb. 12, 19, 26, Mar. 4, 11	8:30-4:30 8:30-4:30	Hallowell Lewiston	CNS-14 CNS-15
1	30-Hour General Industry Safety Training- This 5-day course introduces people new to the safety and health field to the OSHA standards for general industry (29 CFR 1910). You will learn basic information about many of the OSHA general industry standards. People who complete all 5 days receive OSHA 30-hour general industry course completion cards.	5 days	Mar. 16, 23, 30, Apr. 6, 13 Mar. 18, 25, Apr. 1, 8, 15 May 4, 5, 11, 12, 13	8:30-4:30 8:30-4:30 8:30-4:30	Hallowell Bangor Presque Isle	GIS-38 GIS-39 GIS-40
1	Driver Awareness Training- Transportation-related crashes are the leading cause of workplace death in Maine. Driver awareness training can help your organization reduce crashes that cause property damage, injury, or death. Learn about Maine motor vehicle laws, defensive driving techniques, and resources for teaching traffic safety awareness.	½ day	Feb. 12 Apr. 27 May 18 June 10	8:30-12:30 8:30-12:30 8:30-12:30 8:30-12:30	Hallowell Belfast Bath Presque Isle	DAP-3 DAP-4 DAP-5 DAP-6
1,3	Chain Saw Safety- Participants will become familiar with chain saw safety devices, personal protective equipment, basic felling techniques, and basic chain saw maintenance. Special emphasis will be placed on relevant OSHA and NIOSH standards.	½ day	Feb. 24	8:30-12:30	Bangor	CSS-3
3	OSHA Recordkeeping- This full-day recordkeeping class uses workshops to teach how to properly prepare and maintain required records of workplace injuries and illnesses using the revised OSHA 300 Log and Supplemental Record. You will also learn how to figure incidence rates, average employment, and hours worked. Plus, you will find out about new recordkeeping procedures and interpretations.	1 day	Mar. 4 Apr. 22 May 6	8:30-4:30 8:30-4:30 8:30-4:30	Hallowell Lewiston Hallowell	RKP-8 RKP-9 RKP-10
2	Bloodborne Pathogens Train-The-Trainer for General Industries- Exposure to bloodborne pathogens is not just a concern for healthcare workers. In this class you will learn how the OSHA Standard (29 CFR 1910.1030) applies in non-healthcare settings. You will find out what goes into an Exposure Control Plan, which employees might be at risk, and how to protect against bloodborne pathogens exposure. This basic class on bloodborne pathogens for non-healthcare settings prepares trainers, supervisors, and safety team members to train others on bloodborne pathogens safety.	½ day	Mar. 11	8:30-12:30	Portland	BBP-10
1, 3	Municipal, County, State Safety Awareness Program- This program is for municipal, county, or state employees and managers. It is an overview of public sector responsibilities, enforcement procedures, and what to do when visited by the Bureau of Labor Standards.	½ day	Mar. 17 Mar. 17 Mar. 17 Mar. 17	8:30-12:30 8:30-12:30 8:30-12:30 8:30-12:30	Augusta* Lime-stone** TBA** TBA**	MCS-8 MCS-9 MCS-10 MCS-11
3	Safety Management for Chief Executive Officers- Do you manage a business? Do you want to reduce work-related injuries and illnesses? Learn how injuries and illnesses affect your bottom line and how a successful safety and health management program can improve productivity and profitability, raise employee morale, and reduce turnover and absenteeism. Workplace safety and health concepts, regulations, enforcement, and policies will be covered and a self-assessment tool provided.	½ day	Mar. 31 Mar. 31 Mar. 31 Mar. 31	8:30-12:30 8:30-12:30 8:30-12:30 8:30-12:30	Augusta* Lime-stone** TBA** TBA**	SMC-1 SMC-2 SMC-3 SMC-4
1,3	Child Labor Laws- Do you employ or teach teens? Do you know that teens are more likely to get hurt on the job than adults, even though they are not allowed to some of the most dangerous jobs? Learn about Maine child labor laws and what you can do to keep teenagers safe on the job.	½ day	Apr. 27	8:30-12:30	Lewiston	CLL-7



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1, 3	Accident Investigation -When work doesn't go as planned, accidents and near-misses happen. Investigating these incidents can prevent similar or even more serious problems from happening. Learn how to conduct a thorough accident investigation and how to use your results to prevent future accidents.	½ day	May 11	8:30-12:30	Hallowell	ACC-8
1, 3	Workplace Response to Domestic Violence -Domestic violence doesn't stay at home when an employee reports to work. Intimate partner abuse can raise the risk of violence in the workplace and endanger workers. Maine Employers Against Domestic Violence presents this workshop on how employers can reduce the risk by developing a comprehensive workplace response. Topics include supporting the abused employee, writing effective human resource policy, and creating security protocols.	½ day	Apr. 8 Apr. 22 Apr. 29 May 20	8:30-12:30 8:30-12:30 8:30-12:30 8:30-12:30	Hallowell Ellsworth Lewiston Machias	WRD-15 WRD-16 WRD-17 WRD-18
1, 3	Video Display Terminal Train-The-Trainer -Maine's Video Display Terminal Law requires employers to train VDT operators how to work safely at the computer. This class prepares trainers, supervisors, and safety team members to train others on VDT safety.	½ day	Apr. 14 Apr. 14 Apr. 14 Apr. 14	8:30-12:30 8:30-12:30 8:30-12:30 8:30-12:30	Augusta* Limestone** TBA** TBA**	VDT-25 VDT-26 VDT-27 VDT-28
3	Indoor Air Quality Investigations -What causes poor air quality in buildings? What are the tests for air quality and what do the results mean? What can you do to prevent air quality problems? The instructor will answer these questions and present a realistic overview of indoor air quality concerns in offices and schools.	½ day	Mar. 25 Apr. 15	8:30-12:30 8:30-12:30	Bath Portland	IAQ-2 IAQ-3
2, 3	Personal Protective Equipment Hazard Assessment -Employers must conduct a hazard assessment before requiring employees to use personal protective equipment (PPE). The assessment provides information needed to select the appropriate PPE for the hazards at the workplace. Learn how to conduct a hazard assessment in this hands-on class.	½ day	June 8	8:30-12:30	Machias	PPE-3
3	Maine's Migrant and Guest Workers-Who are They? -Over 8,000 migrant workers and 5,000 temporary guest workers contribute to the Maine economy each year. Learn the difference between migrant/seasonal farmworkers and guest workers. Find out where they come from, what work they do, the dangers they face, and the laws that affect them.	½ day	May 13	8:30-12:30	Portland	MIW-2
2	OSHA Update -This course focuses on new OSHA standards and interpretations that relate to the most common workplace injuries and illnesses. Prerequisite: working knowledge of OSHA standards.	½ day	May 27	8:30-12:30	Hallowell	UPD-17
1, 3	Protect Workers from Silica - What do street sweeping, sandblasting, drywalling, cutting stone or brick, and working in a dusty environment have in common? All expose workers to silica dust, which can lead to silicosis—an often fatal lung disease—and other serious illnesses. Exposure to silica dust is so common and so dangerous, OSHA is considering strengthening its rules. Learn about the health hazards of silica, the OSHA regulations, and how to protect workers from overexposure.	½ day	Apr. 29	8:30-12:30	Hallowell	PSE-2



* ATM originating site **ATM remote site

Register Today !!

Please check the courses you want to take.

30-Hour Construction Safety Training

- ___ CNS-14 Feb. 10, 17, 24, Mar. 2, 9 Hallowell
- ___ CNS-15 Feb. 12, 19, 26, Mar. 4, 11 Lewiston

30-Hour General Industry Safety Training

- ___ GIS-38 Mar. 16, 23, 30, Apr. 6, 13 Hallowell
- ___ GIS-39 Mar. 18, 25, Apr. 1, 8, 15 Bangor
- ___ GIS-40 May 4, 5, 11, 12, 13 Presque Isle

Driver Awareness Training

- ___ DAP-3 Feb. 12 Hallowell
- ___ DAP-4 Apr. 27 Belfast
- ___ DAP-5 May 18 Bath
- ___ DAP-6 June 10 Presque Isle

Chain Saw Safety

- ___ CSS-3 Feb. 24 Bangor

OSHA Recordkeeping

- ___ RKP-8 Mar. 4 Hallowell
- ___ RKP-9 Apr. 22 Lewiston
- ___ RKP-10 May 6 Hallowell

Bloodborne Pathogens Train-The-Trainer for General Industries

- ___ BBP-10 Mar. 11 Portland

Municipal, County, State Safety Awareness Program

- ___ MCS-8 Mar. 17 Augusta (ATM-originating site)
- ___ MCS-9 Mar. 17 Limestone (remote site)
- ___ MCS-10 Mar. 17 Location TBA
- ___ MCS-11 Mar. 17 Location TBA

Safety Management for Chief Executive Officers

- ___ SMC-1 Mar. 31 Augusta (ATM-originating site)
- ___ SMC-2 Mar. 31 Limestone (remote site)
- ___ SMC-3 Mar. 31 Location TBA
- ___ SMC-4 Mar. 31 Location TBA

Child Labor Laws

- ___ CLL-7 Apr. 27 Lewiston

Accident Investigation

- ___ ACC-8 May 11 Hallowell

Workplace Response to Domestic Violence

- ___ WRD-15 Apr. 8 Hallowell
- ___ WRD-16 Apr. 22 Ellsworth
- ___ WRD-17 Apr. 29 Lewiston
- ___ WRD-18 May 20 Machias

Video Display Terminal Train-The-Trainer

- ___ VDT-25 Apr. 14 Augusta (ATM-originating site)
- ___ VDT-26 Apr. 14 Limestone (remote site)
- ___ VDT-27 Apr. 14 Location TBA
- ___ VDT-28 Apr. 14 Location TBA

Indoor Air Quality Investigations

- ___ IAQ-2 Mar. 25 Bath
- ___ IAQ-3 Apr. 15 Portland

Personal Protective Equipment Hazard Assessment

- ___ PPE-3 June 8 Machias

Maine's Migrant and Guest Workers-Who are They?

- ___ MIW-2 May 13 Portland

OSHA Update

- ___ UPD-17 May 27 Hallowell

Protect Workers from Silica

- ___ PSE-2 Apr. 29 Hallowell

Name _____ Title _____

E-mail _____

Company name _____

Address _____

Town _____ Zip _____

Phone _____ Fax _____

Send to

**Registrar: SafetyWorks!
Maine Department of Labor
45 State House Station
Augusta, ME 04333-0045
FAX: (207) 624-6449**

or call

**Phone: (207) 624-6400
Toll Free: 1-877-SAFE-345
TTY: 1-800-794-1110**

You can register by mail, fax, or telephone